

MINUTES of the meeting of Broad Town Parish Council held on Monday 9th January 2017 in Broad Town Village Hall starting at 6.30pm.

PRESENT: Cllrs Jason Bayliff, Simon Billis, Ray Bourton, Stuart Hinson (chairman), Donna Ponting. Mrs Deborah Bourne (clerk)

Also Present: Nine members of the public.

Public Question Time

Questions and concerns were raised by various members of the public. These were noted by Parish Councillors.

Wilts. Cllr Mollie Groom was absent from the meeting but sent a written report; this was read out. She stated that any problems residents have with the M4 J16 roadworks should be reported to Swindon Borough Council who are leading this project.

083 Apologies for Absence

001/17 Apologies were received from Cllrs Matt Nailon and Veronica Stubbings.

084 Declarations of Interest

002/17 There were no declarations of interest in matters on this agenda.

085 Minutes

003/17 The minutes of the meeting held on Monday 12th December 2016 were adopted by the Council, and duly signed by the Chairman.

086 Clerks Report

004/17 The Freedom of Information Requests have so far taken 20 hours to research, collect any relevant documentation and compile replies.

005/17 Planning

- a. The Council noted the following Planning Decisions made by Wiltshire Council since the last meeting.

There were no Decisions to note for Broad Town since the last meeting.

- b. The Council considered the following Planning Applications received from Wiltshire Council since the last meeting.
 - 16/06810/FUL - Land at Thornhill. Royal Wootton Bassett
Alterations and extension (changed under Class P, ref 16/06810/PNCOU), including site clearance and removal of all commercial storage activities.

There were no objections to this Planning Application

- 16/12149/VAR - The Fields, Broad Town Road, Broad Town
Removal of condition 2 of planning permission 195/69 (erection of a semi-bungalow residence for agricultural worker)

There were no objections to this Planning Application

- c. The Council was asked to consider the following Planning Appeal received from the Planning Inspectorate.

- 16/06225/FUL - 13 Broad Town Road, Broad Town
Amendment to planning permission 15/09474/FUL to allow for redesign of approved barn unit.

RESOLVED to write to the Planning Inspector reinforcing the Councils previous comments on this application.

006/17 **Highway Matters**

- a. *Parish Steward*: Highway signs around the parish were cleaned at the last visit. Cllr Bourton has met with him and discussed further work that needs to be carried out. The next visit will be on 16/17 January, provided there are no gritting commitments or emergency calls.
- b. *Community Area Transport Group (CAT-G)*: Cllr Stubbings is the Parish Council Rep at this group. In her absence she sent a written report that was read out. If speeding needs to be addressed further in the village then WC would need to use “Build Outs” this would cost in the region of £15-20,000; of which 25% would be required from the Parish Council. The CAT-G meeting also discussed pursuing a weight limit for Broad Town hill. This is very unlikely to happen in the near or mid future.

007/17 **Finance**

Treasurers Account	£3,029.47
Business Instant Access	£4,842.84
Totalling	£7,872.31
Good Energy Community Fund	£2,746.00

It was requested that the current bank balances be e-mailed to all Councillors.

RESOLVED to authorise the following payments:

Salary Nov & Dec	328.32
------------------	--------

It was also noted that the Clerk would need to be paid for the extra hours incurred to answer the Freedom of Information requests recently received.

008/17 Annual Estimates of Income and Expenditure

Councillors were advised that the effect of section 106 of the Local Government Finance Act 1992 is that if, when considering budgetary items, any Councillor is in arrears for more than two months with his/her Council Tax, he/she must declare that section 106 of the Local Government Finance Act 1992 applies and neither speak nor vote on the matter before Council. Failure to observe this renders the Councillor liable for prosecution by the Director of Public Prosecutions.

There was discussion as to whether the VAT reimbursement for the Play Equipment should be ring-fenced; it was understood that s106 money was used to fund the entire project, including VAT. Clerk advised that Wiltshire Council will only release s106 money exclusive of VAT, on receipt of invoices; it is the duty of the Parish to pay the VAT element and then claim it back. It would be very unusual to receive the VAT element within the s106 money; but further investigations will be made to verify the position.

RESOLVED to defer the decision to set a budget for the financial year 2017/18 to a special meeting called for Monday, 16th January 2017; once the budget has been set members will also be able to consider the precept it wishes to levy. This information must be with Wiltshire Council by 20th January 2017.

009/17 Grants

There are a number of residents wishing to apply for money from the Good Energy Community Fund. Forms will be sent out to the organiser of the Community Coffee mornings, the treasurer of the Village Hall Committee, the White Horse Group and the Community Led Planning Group.

Forms will be forwarded to the above.

010/17 NEW-V Neighbourhood Plan

Verbal update given on last Steering Group meeting held in Tockenham. There are currently two versions of the Broad Town chapter in circulation among members.

RESOLVED to compare the two versions at the February meeting, so that a combined chapter can be agreed ready for adoption.

011/17 Housing Survey

No further progress has been made with analysing this survey. Cllr Billis requested that he see all original returns; the necessity of this was discussed.

RESOLVED that a Working Group will look again at findings and produce a formal report that will be published.

012/17 Councillor Request

Cllr Simon Billis had previously e-mailed the clerk with various observations, including the Transparency Act, Freedom of Information Requests and Grant Applications.

General discussion was held, no decisions were taken.

013/17 Village Newsletter

Cllr Stuart Hinson will write an article for this months Newsletter.

014/17 Councillors Observations and Items for Next Meeting

It was noted that the Parish Steward will be attending on 16 and 17 January.

The next ordinary meeting of Broad Town Parish Council is scheduled for Monday 13th February 2017, at 6.30pm in Broad Town Village Hall. There will also be an extra-ordinary meeting held on Monday 16th January 2017 to set the budget and precept for 2017/18.

The meeting closed at 8.12pm.

.....
Cllr Stuart Hinson
Chairman